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TO : Chief, Intelligence School

DATE: 5 March 1957

FROM : Acting Chief, Administrative Training

SUBJECT: Weekly Report No. 10, 26 February - 5 March 1957

1. Administrative Procedures #71 was completed on 1 March.
2. Operations Support #25 commenced on 4 March with a first week's enrollment of [ ] students. 25X1
3. [ ] drafted a script illustrating operational techniques to be considered when a meeting between an agent and a support officer is required. The basic information was supplied by WE Division. It is planned to present this in Operations Support. 25X1
4. [ ] gave a two hour lecture on Prescribed Practices of Cable Writing in Information Reporting, Reports and Requirements, Operations School, at the request of [ ] 25X1
5. [ ] participated in the second and third sessions of the OTR secretaries workshop. [ ] attended the second session. 25X1

25X1

25X1

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